

# Frequently Asked Questions: CNU Events Calendar

1. What type of events will I see on the CNU Events Calendar:
  - All events on the CNU Events Calendar are events that are open to the general public and sponsored or hosted by a CNU organization or department. These events can be on or off campus.
2. What information will I need to provide if I want to request my event to appear on the CNU Events calendar?
  - The information you will need to provide can be found on the [Event Request](#) form. **NOTE:** This online form is only available while on the CNU campus or while logged into the CNU network.
3. How does an event get posted to the CNU Events Calendar?
  - If an event requires reserving space on campus (i.e.; classroom, Alumni room, concert hall, etc.) and is open to the public, the event is automatically posted to the CNU Events calendar.
  - If an event does not require reserving space on campus, but is hosted by a CNU department or group and is open to the public, please submit a [Event Request](#). **NOTE:** This online form is only available while on the CNU campus or while logged into the CNU network.
4. I have reserved space on campus for my event, but I don't see it on the CNU Events Calendar. Why?
  - The event is not open to the public
  - The event is not sponsored or hosted by a CNU organization or department.

**Attention:** You must disable all pop-up blocker software and utilities in order to view event details from individual calendars.